



MEMORANDUM

DATE: August 10, 2017
TO: All Manufactured Housing State Licensed Retailers
FROM: Louisiana Manufactured Housing Association
RE: Retailer/Developer Continuing Education Course

Retailer/Developer Continuing Education Courses (license renewal only)

Louisiana Law requires that in order to renew your Retailer/Developer License, you must take one La. Manufactured Housing Commission approved continuing education course each year after being certified.

The LMHA is offering a Continuing Education class on **Thursday, October 19th at 10:30am** at the **Golden Nugget Casino Hotel Lake Charles, in conjunction with the LMHA Annual Meeting.** Another class will be offered at the **Country Inn and Suites in Pineville, LA on Tuesday, December 5th, from 9am-1pm.**

****Please Note: If you have both a Retailer License and an Installer License, this class will be the same this year, you only have to take one class to renew both licenses!****

The fee is **\$75 for non-LMHA** members and **\$50 for LMHA** members.

Upon completion of the class, the names of attendees will be forwarded to the Commission Office showing that they are eligible for license renewal in 2018.

To reserve your spot, please fill out the attached registration form and send it to the LMHA today!!!

This form can also be found on our website under News and Updates at:
www.lmha.com

For **October the Oct. 19th class**, hotel rooms have been blocked at the **Golden Nugget Lake Charles, 2550 Golden Nugget Boulevard, Lake Charles, LA 70601, at a rate of \$135.00.** Call **1-844-777-4653 (GOLD)** to secure a reservation in our group block for the **Louisiana Manufactured Housing Association (LMHA).** For online reservations, please use this link: <http://bit.ly/2vyKShd>

For the **December 5th, class**, hotel rooms have been blocked at the **Country Inn and Suites, 2727 Monroe Hwy. 165, Pineville, LA.** To get the **\$109/night rate**, call **(318)641-8332** and ask for the **LMHA Block.**

LOUISIANA MANUFACTURED HOUSING ASSOCIATION RETAILER/DEVELOPER SEMINAR SCHEDULE

DATE	MATERIAL COVERED	INSTRUCTORS	LOCATION	TIME
Thursday, October 19th 2017	MH Energy issues-Factory Construction to Final Installation	Bobby Parks, Healthy Homes of LA, Manufactured Housing Commission Employees	Golden Nugget Lake Charles Casino Hotel, 2550 Golden Nugget Blvd, 70601	10:30am -2:30 pm
Tuesday, December 5th, 2017	System Reporting, License Law Review		Country Inn, Pineville 2727 Monroe Hwy.	9am- 1pm

REGISTRATION FORM

COMPANY NAME _____

ATTENDEE'S NAME(s) _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____ FAX _____

RETAILER LICENSE # _____

PLEASE CIRCLE THE CLASS YOU WISH TO ATTEND:

Thursday, October 19th, 2017

10:30am-2:30pm Golden Nugget Casino Hotel

2550 Golden Nugget Blvd, LKC, 70601

1-844-777-4653 (GOLD)

Tuesday, December 5th, 2017

9am-1pm-Country Inn and Suites

2727 Monroe Hwy 165, Pineville, LA

(318) 641-8332

The fee is **\$75 for non-LMHA** members and **\$50 for LMHA** members

Please make check payable to the LMHA and mail this form with your check to the address below.

Please do not staple check to form. Call us if you have any questions. **Thank You!**

LMHA office use only

Date _____ Amount _____ Check# _____

LMHA*4847 Revere Avenue Baton Rouge, LA 70808*225-925-9041*Fax 225-925-1208