



MEMORANDUM

DATE: August 11, 2017
TO: All Manufactured Housing State Licensed Installers
FROM: Louisiana Manufactured Housing Association
RE: Installer Continuing Education Course

Installers Continuing Education Courses (license renewal only)

Louisiana Law requires that in order to renew your Installer's License, you must take one La. Manufactured Housing Commission approved continuing education course each year after being certified.

The LMHA is offering a Continuing Education class from 9am-1pm on Wednesday, October 18th at the Golden Nugget Casino Hotel in Lake Charles, LA. Another class will be offered at the Country Inn in Pineville, LA on Tuesday, December 5th, from 9am-1pm.

****Please Note: If you have both an Installers License and a Retailer/Developer License, THE CLASSES WILL BE THE SAME THIS YEAR, YOU ONLY HAVE TO TAKE ONE CLASS TO RENEW BOTH LICENSES!!! ****

The fee is **\$75 for non-LMHA** members and **\$50 for LMHA** members.

After completion of the class, the names of attendees will be forwarded to the Commission Office showing that they are eligible for license renewal in 2018.

To reserve your spot, please fill out the attached registration form and send it to the LMHA immediately!!!

This form can also be found on our website under News and Updates at:
www.lmha.com

For the October 18th class, LMHA has blocked rooms at the **Golden Nugget Lake Charles- 2550 Golden Nugget Boulevard, Lake Charles, LA 70601**, at a rate of \$135.00. Call **1-844-777-4653 (GOLD)** to secure a reservation in our group block for the **Louisiana Manufactured Housing Association (LMHA)**. For online reservations, please use this link: <http://bit.ly/2vyKShd>

For the **December 5th** class, hotel rooms have been blocked at the **Country Inn and Suites, 2727 Monroe Hwy. 165, Pineville, LA**. To get the \$109/night rate, call **(318)641-8332** and ask for the **LMHA Block**.

LMHA*4847 Revere Avenue Baton Rouge, LA 70808*225-925-9041*Fax 225-925-1208

LOUISIANA MANUFACTURED HOUSING ASSOCIATION INSTALLATION SEMINAR SCHEDULE

| DATE | COURSE DESCRIPTION | INSTRUCTOR | LOCATION | TIME |
|---|--|---|--|---------|
| Wednesday October 18th, 2017 | Manufactured Housing Energy Issues, the License Law requirements and the State Reporting | Bobby Parks, Louisiana Manufactured Housing Commission Employees | Golden Nugget Casino Hotel- Lake Charles, LA | 9am-1pm |
| Tuesday December 5 th , 2017 | | | Country Inn and Suites 2727 Monroe Hwy Pineville | 9am-1pm |

REGISTRATION FORM

COMPANY NAME _____

ATTENDEE'S NAME(s) _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____ FAX _____

INSTALLER LICENSE # _____

PLEASE CIRCLE THE CLASS YOU WISH TO ATTEND:

Wednesday, October 18th, 2017

9am-1pm- Golden Nugget Casino Hotel

2550 Golden Nugget Blvd,
Lake Charles, 70601

1-844-777-4653 (GOLD)

Tuesday, December 5th, 2017

9am-1pm Country Inn and Suites

2727 Monroe Hwy 165

165, Pineville, LA,

318-641-8332

The fee is **\$75 for non-LMHA** members and **\$50 for LMHA** members

Please make check payable to the LMHA and mail this form with your check to the address below.

Please do not staple check to form. Call us if you have any questions. **Thank You!**

LMHA office use only

Date _____ Amount _____ Check# _____

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